

Klamath Radio Interoperability Executive Board Meeting

October 12, 2023 – 10:00am

at Klamath 911 Emergency Communications District Office

Present: Keith Endacott - Klamath 911 Ex. Director
Mike Cook - KCAAC - Chiloquin RFPD, Fire Chief
Jeremy Morris - Klamath County Public Works
Rob Dentinger - Klamath Falls City Police
Matt Hitchcock - FD #1, Fire Chief

Absent: Chris Kaber - KCSO, Sheriff
James Wilson - FDB - Crescent Fire Chief
Aaron Thomas - Klamath Falls City Police

Guests: Joanie Rote – Klamath 911, Ops Manager
Garrett Winter – Day Wireless

I. CALL TO ORDER: Meeting was called to order by at 10:06am.

A. Roll Call

B. Public Comment:

C. Communications: Dennis Davenport is the new director of Skylake security, and he inquired about their officers having radio access. Keith invited him to today's meeting to discuss with the group how it would work if the group approved. Discussion followed regarding use of the system, and who should have access. Keith will wait for additional correspondence from Dennis.

Keith announced he is retiring at the end of the year. Discussion followed regarding the board's intent for recruitment. Advisory will be next week before the board meeting, and this would be a good time for the user agencies to provide concern or input.

Renewal of one FCC license is due in October. Keith has processed these in the past and can take care of this one, but it will be important to designate someone to do this in the future who will represent the group. Discussion followed regarding the transition and who would take care of this; no action was taken.

II. OLD BUSINESS

A. Meeting Minutes: Jeremy motioned to approve the meeting minutes from September 14th, Matt seconded, motion carried unanimously.

B. Claims & Demands: Keith reviewed the following bills.

Angel Mt/Tigr in the amount of \$2820.51 for monthly rent, Pacific Power in the amount of \$442.81 and RLI in the amount of \$750 for the Surety bond renewal.

Jeremy motioned to pay bills as presented for October, Jeremy seconded, motion carried unanimously.

Keith said they need to update account signers for Umpqua. Discussion followed regarding current signers and who should be added.

Jeremy motioned to add all designated board members to have signature authority on the Umpqua Bank account as check signers, Matt seconded, motion carried unanimously.

Keith said they will get designee forms out for e-board members.

C. Bylaws/Policy Review: Mike said he did not see anything in the bylaws that needed changed and asked if this can be removed or does it need to remain. Discussion followed regarding bylaws and what is needed to amend bylaws with votes of all the partner agencies. Mike asked about signatures on the agreement because he noticed quite a few are missing. Keith explained that membership in the 190 means an organization agrees to be a part of the bigger organization. The agreement is a joining ordinance which is different than the users of the organization. Discussion followed regarding users and participation. Keith reminded that they should be holding an annual meeting for all users and not just representation of the executive board. This will remain on the agenda for now.

D. Hamaker Control Site DWS: Garrett emailed over the sales quote and said if they would like to move forward with it they would just need to sign. Keith said James should review prior to accepting because he has more knowledge on the needs and capabilities. The group agreed. Mike will update James and he was included on the email distribution of the quote. Mike said he knows financing may be available through Merkley and Wyden via grant funds, but he has been busy and unable to reach out to them. If James recommends it is good and to move forward they could have a meeting before November if necessary. Garret said this is not a hold up to the 911 radio console upgrade and the cradle point can be added later. Keith asked who the Project Manager is on the 911 radio project. Garrett said Calvin, Cain, or Derrek DeMasters. Garrett will find out and have the project manager reach out to Keith or Joanie.

TIGR: Keith said this was resolved and he communicated it via email with the group. Everything is handled unless there is follow up from the group. Nothing from the group.

Jeremy left the meeting at 10:45am.

Mike thanked Garrett for all his hard work and Keith on the follow up to TIGR.

III. NEW BUSINESS

A. **LGIP Investment:** Keith said the district has recent experience with investing reserve funds and it is a good idea for KIRG to look at. Research showed if you are going to sit on a pot of funds it is a good idea to invest. Mike agreed.

Keith made a motion to obtain the information needed for investing in and establishing an LGIP account, Rob seconded, motioned carried unanimously.

Jessica will provide LGIP information at the meeting in November.

Open Discussion: Keith asked Mike to ask James about urgency to meet before the 9th to move forward with the radio quote. Mike will do.

Good of the Order: None

IV. ADJOURNMENT: Matt motioned to adjourn, Keith seconded, meeting adjourned at 10:52am.

Next Meeting Date: November 9, 2023 @ 10:00am