

**KLAMATH 9-1-1 COMMUNICATIONS DISTRICT
MINUTES OF DISTRICT BOARD MEETING
Wednesday, May 17, 2023
Klamath 9-1-1, 2543 Shasta Way, Klamath Falls OR**

I. Call to Order

The meeting was called to order at 10:00 am by Randy Sword.

Board Members Present: Jan Bos
 Brandon Fowler
 Chuck Brandsness
 Bob Moore
 Larita Ongman
 Randy Sword

Board Members Absent: Betty Lucht

Others Present: Keith Endacott
 Jessica Gibson
 Joanie Rote
 Holly Kessler
 Jon Wanzer
 Mike Rudd, Board Attorney

II. Pledge of Allegiance

III. Consent of the Agenda

A. Approval of Agenda: Brandon motioned to accept the agenda as printed, Bob seconded, motion carried unanimously.

B. Approval of Minutes: Brandon motioned to approve the meeting minutes from April 19th as printed, Larita seconded, motion carried unanimously.

C. Claims and Demands: Jan motioned to accept claims and demands for May as printed, Brandon seconded, motion carried unanimously.

IV. Old Business.

A. Funding Committee Report: Brandon reported they did not have a meeting, but he was keeping an eye on the .29 cent Basin Transit levy, and it looks like it did not pass. Another one was a La Pine fire protection district levy that did pass. Brandon said the committee will try to meet and reach out to Eileen Eakins for direction before next month's meeting.

Chuck arrived at 10:03

V. New Business.

A. Business Manager Report: Business as usual. Nothing new to report and there were no questions for Jessica.

B. Ops Manger Report: Joanie reported there are three trainees on station, and they are doing well. She attended the KCC career fair on May 3rd and it was a nice event, although we did not get any prospects.

April Call Status: 9182 total calls of which 4606 came in on a 911 line, 999 were Fire & EMS, 696 were medical specific, 6397 were law enforcement incidents and 1613 were law enforcement initiated.

Bob asked how staffing has been going. Joanie said there are seven full-time and three trainees. We do not have enough trainers to train new hires right now so that is why we are not currently hiring. Bob asked if the new trainees like the job. Joanie said they are learning the job and doing well.

C. Executive Director Report: Keith reported on the following.

CAD Project: The group met with the County Commissioners on May 2nd and presented them with the project and its community benefit. The commissioners were in consensus agreement of the concept. This is moving in the correct direction with appropriate actions taking place. The city attorney has drafted the IGA and it will be reviewed later today at their meeting. The IGA was drafted after the Deschutes 911 model which is a similar agency to ours. Bob asked how they are similar. Keith said the have a similar governance, CAD operations and 911 center.

Radio Console Project: Keith said this has been in the works but not sure how quick it will move forward. There is still work to do on that, but it is moving forward.

Phone Replacement Project: This is funded by the State 911 tax and the procurement piece has been a bit frustrating in the past. We recently received notice that this no longer needs to be budgeted on the district's budget. Bob asked if this is a replacement project. Keith said yes this is the lifecycle replacement of the system. Bob asked if this is the States universal phone system. Keith explained it is not a universal system and each PSAP has the ability and task to select which vendor they will use. The district does not have a financial obligation but must sign off to receive government funding and procurement. HGAC is the middleman in the process. They have already vetted vendors, secured pricing and such. Discussion followed regarding the requirement and participation agreement. Mike said it is a simple contract that does not have any strings attached or obligations of the district. Mike asked Keith who performed the ORS procurement requirements for purchase by a local government. Keith said he believes the State would have been the one to do that and it is already complete, but he does not know who exactly. Keith explained the State required process the district has followed to be a recipient of funding for the replacement phone system. Both vendors being considered are HGAC approved.

Keith said he is requesting the board's approval by a motion for him to sign the HGAC contract which will enable the use of government purchasing price.

Brandon motioned to approve for Keith to sign the HGAC agreement and move forward with the project, Bob seconded, motion carried unanimously.

Keith said he attended a meeting of the Local Public Safety Council that was of some interest to the district. The County Assessor gave a presentation on the impact of taxes on public safety funding. Keith said it is important to note that the ones affected by compression are the library, museum and 911 operating levy. Keith reviewed the ceiling of compression and how it affects total taxation. The district will want to follow levies on future ballots as they may negatively affect the 911 levy. Discussion followed regarding the meeting participants, presenters, and topics.

Keith said it has been a discussion of Lake County on how they would keep doing dispatch. Last week one of their commissioners contacted Keith and they had a discussion regarding the district's assistance. He said they cannot find a way that pencils out financially for them to provide the service. He asked if we would consider options to assist in providing the service. Keith said this has resurfaced to the most serious level it has been thus far and he will be looking into options. He noted that assisting their county cannot be a detriment to our county citizens. Discussion followed regarding other close counties that could offer assistance and possibilities.

State Chapter/Emergency Management: The state is hoping to implement and update their GIS funding policy. This funding is what refunds the local work the district has done and will not affect our budget because they will continue to cover what we spend.

Bob asked what OEM'S vision is for the state PSAP'S. Brandon said there is no vision at this time. They have no leader or director at this moment because the new governor has not hired a new one yet. Keith said the future state would be the transition to NexGen 911 which would be a new build of the state infrastructure for delivery of 911 calls.

Resolution 23-01: Keith said this will be for the current year physical budget due to carry overs. From an auditor perspective they would ask what is being done with the carryover. Because of the three ongoing projects he is making the recommendation to transfer \$250,000 from the general fund into the equipment reserve. This funding will be needed for project completion.

Bob read Resolution 23-01 aloud and motioned to approve it, Brandon seconded, motion carried unanimously.

Public Comments and Other Matters: Keith asked for the June meeting to be changed to the 14th due to Jessica being gone on the 21st. After discussion of board member availability, the board agreed to hold the June meeting on the 12th.

Randy said there will be an Executive Session during July's meeting. Mike said it will be per ORS 192.660 (2) (I).

VI. Agenda Items for June 12, 2023, 10:00am meeting

VII. Adjourn: Brandon motioned to adjourn the meeting, Larita seconded, motion carried unanimously.

The meeting was adjourned at 10:46 am.