

Klamath Radio Interoperability Executive Board Meeting

July 11, 2024 – 10:00am

at Klamath 911 Emergency Communications District Office

Present: Joanie Rote - Klamath 911 - Acting Director/Operations Manager
Mike Cook - KCAAC - Chiloquin RFPD, Fire Chief
Matt Hitchcock - FD #1, Fire Chief
Chris Kaber - KCSO, Sheriff
Rob Detinger - Klamath Falls City Police

Absent: Jeremy Morris - Klamath County Public Works
James Wilson - FDB - Crescent Fire Chief

Guests: Holly Kessler – Klamath 911 – Comm. Supervisor
Jessica Gibson – Kamath 911 – Business Manager
Cyndi Albro -Klamath Ares EC
Don Siemsen – Chemult RFD
Rachelle Escatel – Klamath Tribes Emergency Manager
Garrett Winter – Day Wireless

I. CALL TO ORDER: Meeting was called to order by at 10:03 am.

A. Roll Call

B. Public Comment: None

C. Communications: Joanie met Bully Fencing at Hamaker to assess damage so they could provide a quote. She signed the \$400 quote for the fence today to move that project forward. Damage to the roof was also found at the initial site visit and quotes from Linkville Roofing and Outlaw Roofing were reviewed. Cost is projected to be around \$2000 to \$3000.

Rob motioned to approve the roofing repairs not to exceed \$3000, Matt seconded, motion carried unanimously.

Joanie said the high volume of radio traffic has been an ongoing burden on dispatch and they have been looking at ways to lighten the workload per dispatcher. One solution is to add two tac channels, move the city radio traffic exclusively during high times and have a third dispatcher on. Discussion has taken place with Day Wireless and a quote provided in the amount of about \$115,000 for the project. The 911 board supports this and approved to fund the project not to exceed \$115,000 with the partnership of KIRG funding the site rent indefinitely. Mike asked

what the cost to KIRG would be. Garrett said there are a couple location options and the best one would be selected. Day Wireless owns the Stukel site and has quoted it at \$500 per month. Discussion followed regarding other site location rent, monitoring of the channels during the busiest times and simul selection. Rob asked what if the Police and Sheriff did not want to do this. Discussion followed on how each channel would be monitored and adding an additional dispatcher to operate it during the busiest times when it is being used. It was noted that during normal times it would be simul-select. Mike said this is what they need to do but it all comes down to money. He would like to wait to hear from the Chief of Police and Sherrif and if they are onboard he would be inclined to do this. Rob said he would be in favor of this if they are getting more service by adding it. Discussion followed regarding the current safety issues and the project benefits like encrypted channels, priority service during high events and increasing the level of safety in the city. Garrett will review and provide coverage site maps to determine the best location. Mike said he does not want to keep putting projects off so he would be inclined to a motion to move forward with the project.

Matt motioned to move forward with the law enforcement tactical repeater project, 911 will incur the \$115,000 and KIRG will incur the ongoing monthly site rent of \$500, Joanie seconded, motion carried unanimously.

II. OLD BUSINESS

A. **Meeting Minutes:** Rob motioned to approve the meeting minutes from June 13th, Matt seconded, motion carried unanimously.

B. **Claims & Demands:** Joanie reviewed the following bills.

Angel Mt/Tigr in the amount of \$2919.23 for monthly rent and Pacific Power in the amount of \$623.49 for electricity at site locations.

Rob motioned to accept the claims and demands for July, Matt seconded, motion carried unanimously.

C. **Bylaws/Policy Review:** Nothing new today but Mike said new membership will need to be added in the future.

D. **Hamaker Control Site DWS:** Joanie said the batteries are still not charging at the repeater site to kick on the generator. Matt voiced his frustration in that they have been discussing Hamaker for the past year and the cost to move the control site with no resolve. It seems like they keep bleeding money to manage it. Garrett said all of that is part of the project they quoted, and some things still need to be quoted but it is all part of the big project. Mike asked for clarification on if they were talking about phase one of the project or something else. Garrett said it would cost about \$80,000 to do the piece of moving Hamaker. Discussion followed regarding the sites that are owned and those rented. Mike asked Garrett to work on project pricing to start

this small project as a phase. Joanie said they still need to discuss the battery issue. Mike asked who performs the maintenance. Joanie said they do not have a maintenance agreement with anyone, but she thought they were presented one last October from Day Wireless. Matt said they need to stop paying as it breaks and get a maintenance agreement in place. Mike asked Joanie to take care of having Mike fix the batteries.

III. NEW BUSINESS

A. Application for KIRG Participation: Mike asked Jessica to provide an up-to-date report on the project. Jessica reviewed the drafted application vetted by the group's legal counsel and explained the process of approval by both parties. She has been communicating with Rochelle on the status of the project and the Tribes does not have an issue with a buy in fee.

Mike said he had talked to Chief Alvarez. Rachelle informed the group that Chief Alvarez is no longer employed with the tribes and the tribal council is meeting today to discuss how to move forward.

Chris joined online at 10:38 am.

Mike said that in 2016 the group decided to allow new users to join but an application process was not implemented and buy in fees were not discussed. Joanie has provided Mike with the number of annual calls for service which is 16,400 total LE, Medical and Fire for the Tribes expected response area. Rochelle asked if it included Beatty and Bly. Joanie said yes. Mike said he and Chris discussed formulas and came up with what they think is a fair and equitable buy-in formula. First obtain the number of calls for service for the applicant's response area (911 provides). This will provide the project number of calls in the response area. Second, see which member agencies closest compare to that number and place applicant in the corresponding agency category for user fees (small, medium, or large). Third, using those top three most comparable, calculate 25% of the total 10 years payments, and that 25% would be the buy-in fee. Upon approval of membership the agency would be placed on the annual user fee schedule in the determined agency category. This is what they came up with, but Deschutes has a matrix that they could look at as well. Mike reviewed the formula breakdown for the Tribes which would set their buy-in fee to be \$56,080. Mike asked Rachelle what she thought of that. Rochelle said she believes it is acceptable and fair for the service provided. Discussion followed regarding whether the application would include an IGA 190 or an MOU. Rochelle said the Tribes will be wanting to ensure that Tribal sovereignty is upheld at the highest standard, and she will share with their counsel today this information for discussion. The Tribes would like to join as a member of KIRG because they can provide more funding and have access to other funding types to help the group as a member. Mike said once they have a year's worth of actual calls for service provided to the Tribes their annual billing may go up or down and that will need to be added to the agreement language. Matt asked about the 25% and how they settled on that percentage. Discussion followed regarding the percentage rate for the formula and Mike said some other entities do up to 50%.

Chris said he likes the formula because it works well for future use and is a good starting place. If it becomes an acceptable formula it can be written into their bylaws, and he feels it is fair. Chris thanked Mike for presenting the formula and Mike thanked him for his work in creating it.

Mike reviewed the formula again.

Rachelle will present the information to the Tribal Council today and inform the group of their wish for an IGA or MOU.

Open Discussion: None

Good of the Order: None

IV. ADJOURNMENT: Matt motioned to adjourn, Rob seconded, meeting adjourned at 10:55 am.

Next Meeting Date: August 8, 2024 @ 10:00am