

**KLAMATH 9-1-1 COMMUNICATIONS DISTRICT
MINUTES OF DISTRICT BOARD SPECIAL MEETING
Tuesday, June 25, 2024
Klamath 9-1-1, 2543 Shasta Way, Klamath Falls OR**

I. Call to Order

The meeting was called to order at 10:00 am by Randy Sword.

Board Members Present: Jan Bos
 Chuck Brandsness
 Betty Lucht
 Larita Ongman

Board Members Absent: Bob Moore
 Brandon Fowler

Others Present: Joanie Rote
 Holly Kessler
 Jessica Gibson

II. Pledge of Allegiance

III. Consent of the Agenda

A. Approval of Agenda: Jan motioned to accept the agenda with the addition of Third Thursday under public comment, Chuck seconded, motion carried unanimously.

B. Budget Hearing: Randy opened the budget hearing at 10:03 am and said that the budget committee approved the proposed budget and asked if there was any public comment. No public comment. Public Hearing closed at 10:04 am.

Randy said the board needs to approve the resolution to adopt the approved budget. Jessica said she has one recommendation of redirecting \$115,000 from the proposed transfer to the equipment reserve fund to the capital outlay comm equipment expense account to add a third radio channel. This has no change to the approved total amount of expenditures. Jessica said the last-minute recommendation comes from a discussion this morning with Joanie regarding the management and funding for filling vacant dispatch positions, training and transitioning to new CAD. It has been an ongoing discussion of the need for a third channel to reduce the workload for our dispatchers and provide better support for responders. Jessica has been working on this for the past couple months and provided the board with a copy of the quote she received from Day Wireless in the amount of \$113,549. Discussion followed regarding the budget numbers, project cost, the ongoing costs associated with the site rent and the partnership with KIRG. Jessica said the proposal to KIRG would be that the board has approved for 911 to fund the cost of the installation and equipment with a request of KIRG to hold the site agreement and cover the recurring site rent going forward.

Randy said this is a good thing and he wants it noted that the radio group does not pay 911 for the work that we do for them on the business side and handling all their business. This takes time and our employees away from doing district work to working for KIRG and getting those services for nothing. The least they could do is pay the

rent for this piece of equipment. The district has committed its employees to work for them and this should be their commitment in return.

Larita asked if they thought the radio group would be willing to pay the rent. Joanie and Jessica both agreed that they feel the group will accept this commitment. Discussion followed regarding the services the district currently and historically has committed to the group without compensation. Jessica said that approving the funding for this project allows the proposal to be presented to the radio group showing the district's commitment and that if they do not accept the commitment of paying the rent then the district can reconsider the project.

Jan motioned to approve to decrease the equipment reserve transfer by \$115,000 and increase the capital outlay comm equipment by this amount with no change to the total expenditures, Betty seconded, motion carried unanimously.

Jessica updated resolution 24-02 to reflect the approved change and provided a new copy to the board.

Randy said he wants to do good by the community who supported the passing of the levy and spend the funds appropriately. This is a win, win, for everyone in providing good service to the community.

C. Resolution 24-02: Randy read in its entirety Resolution 24-02, In the matter of adopting the budget, making appropriations, declaring tax rate, and categorizing taxes.

Betty motioned to approve Resolution 24-02 as presented, Larita seconded, motion carried unanimously.

Public Comments and Other Matters:

Third Thursday: Randy would like to propose that they start getting a small booth or table at Third Thursday. Board members would man the booth and ask for volunteers. Randy requested a motion to have Jessica contact the Third Thursday Committee and pay to have a booth or table. They will also need more kid friendly items.

Betty motioned to have Jessica contact Third Thursday and pay to have a booth, Chuck seconded, motion carried unanimously.

Chuck said he has someone at his church who would like someone from 911 to do a presentation for a group they are a part of. Chuck said Jessica and the previous director went and spoke with them, but they did not think they received enough information and that they mostly talked about the fire on the hill. Joanie said she and Keith were the ones that did that presentation, and they did speak about the fires because they were occurring at that time. Chuck said they want to know about the numbers, funding and operations. Discussion followed regarding public speaking opportunities and presenting information that educates on how the district is funded, the service it provides and technology it uses.

Larita asked if Jessica or Joanie would be the one to call Third Thursday. Randy said Jessica is who they motioned to have do it because she can sign them up and pay at the same time. Larita asked how much it cost. Jessica said she thought it was about \$60 a day.

Randy said they had an open house in the past and this is something he would like to see done on an annual basis. Discussion followed regarding how to do an open house, having law and fire participate and having their apparatus parked out front.

Larita said she can help man the Third Thursday booth in August. Randy, Jan and Chuck said they can do it in July and August.

Randy requested to add Annual Open House under new business on July's meeting agenda.

Jan said they need to wear their district shirts, so they look professional and represent the agency well.

Randy said he would like to setup a time in July to have a photographer come and take new pictures for their banner and they should wear their new shirts. Discussion followed regarding the new board shirts. Jessica will order one for Betty.

Chuck asked if there would be a problem with nighttime presentations to people like VFW. Joanie said no we would just need to know in advance so it can be scheduled.

Randy thanked the board members and the staff of 911 for all the goals they are setting and things they are accomplishing. It's an exciting time to be on board. Discussion followed regarding board participation and being an active and involved board.

Larita said she was glad that they did not spend a lot of money on the election and that she received positive feedback from the Malin community regarding this. They were glad that money was not spent on signs and flyers that cost a lot of money. Discussion followed on what was spent to go out for the levy and the opportunities they need to take advantage of to show they are good stewards of the money.

VI. Adjourn: Chuck motioned to adjourn the meeting, Larita seconded, motion carried unanimously. The meeting was adjourned at 11:00am.