

Klamath Radio Interoperability Executive Board Meeting
January 9, 2023 – 1:00pm
at Klamath 911 Emergency Communications District Office

Present:

Brandon Fowler – KCSO, Klamath County Emergency Manager
Mike Cook – KCAAC - Chiloquin RFPD, Fire Chief - Virtual
Matt Hitchcock - FD #1, Fire Chief
Aaron Thomas - Klamath Falls City Police
Keith Endacott - Klamath 911 Ex. Director
Jeremy Morris - Klamath County Public Works

Absent:

Rob Dentinger - Klamath Falls City Police, Chief
John Ketchum – FDB - Keno Fire District, Fire Chief

Guests:

Joanie Rote – Klamath 911, Ops Manager
Garrett Winter – Day Wireless, Virtual
Bradley Kahler – Central Cascades Fire & EMS - Virtual
John Wanzer

I. CALL TO ORDER: Meeting was called to order by Matt at 1:06pm.

A. Roll Call

B. Public Comment: None

C. Communications: None

II. OLD BUSINESS: Brandon motioned to approve December meeting minutes, Jeremy seconded, motion carried unanimously.

Claims & Demands: Keith reviewed the following bills.

Angel Mt. in the amount of \$2820.51 for monthly rent, Pacific Power in the amount of \$540.75 for monthly utilities.

Jeremy motioned to pay bills as presented for January, Brandon seconded, motion carried unanimously.

Bylaws/Policy Review: Discussion followed on this remaining on the agenda. Keith recapped prior discussions regarding the financial policy language pertaining to spending thresholds. Brandon said he and Keith could work on language for thresholds to provide something for review and discussion at next months meeting. Jeremy asked if a word document with track changes could be displayed during the meeting to work on and finalize. Keith said he will send out a track change word document of the policy to the group via email for review before next month's meeting.

Hamaker Control Site -DWS: Keith informed SAR is working with Mike to get him up to the site to repair the power supply. Brandon said after last months meeting a few of them discussed and expressed frustration with Day Wireless and on nothing happening with the project. Brandon since reached out to see what options the State could offer, and he thinks they may have some options. He should be hearing from them later this month on what those may be. Brandon asked why they need to run our own sites when the State runs most of the same ones. Discussion followed on equipment, site locations and options. Mike said they have been up on HWY 97 where he noticed ODOT talking to Medford while he was struggling to talk with dispatch. He said they are doing something right to make it work.

III. NEW BUSINESS

23-24 Budget and Fee Schedule: The group reviewed and discussed the budget and fee schedule. Keith said Merrill PD is no longer viable and currently Malin is contracting with Merrill. This brought up a question Jessica had asked as to where the Merrill bill should be sent. Brandon said he has been informed that Merrill is trying to reestablish. Consensus was to send the bill to Merrill and let them decide how to handle.

Keith motioned to approve the budget and fee schedule, Brandon seconded, motion carried unanimously.

Open Discussion: Keith informed the FCC license for microwave sites is coming due in April and a few more in September and October. These renewals happen every 5 to 10 years. Keith has been processing them but does not plan to be here at the next renewal and suggested that another board member, Joanie, and Jessica go through the processes with him this time to know how it is done. Mike said they need to be aware of renewals if they are planning to move the site locations because some wouldn't need renewing. Keith said the licensing is not affected by site locations.

Jeremy asked if there was a spreadsheet in place for tracking site contracts. Keith said no. Mike asked what that would take. Keith said someone would need to review the contracts and put a spreadsheet together. Brandon said he has something with this information already and will send the spreadsheet with the end date of site contracts.

Good of the Order: None

IV. ADJOURNMENT: Brandon motioned to adjourn, Keith seconded, meeting adjourned at 1:43 pm.

Next Meeting Date: February 13, 2023 @ 1:00pm