

**KLAMATH 9-1-1 COMMUNICATIONS DISTRICT  
MINUTES OF DISTRICT BOARD MEETING**

**Wednesday, February 16, 2022  
Klamath 9-1-1, 2543 Shasta Way, Klamath Falls OR**

**I. Call to Order**

The meeting was called to order at 10:00am by Dave Burnett.

Board Members Present:     Chuck Brandsness  
                                    Dave Burnett  
                                    Betty Lucht  
                                    Bob Moore  
                                    Randy Sword  
                                    Larita Ongman  
                                    Jan Bos

Board Members Absent:     None

Others Present:             Keith Endacott  
                                    Jessica Gibson  
                                    Chris Swan  
                                    Joanie Rote  
                                    Mike Rudd  
                                    Brandon Fowler – KC Emergency Manager  
                                    Shawn Eads -Virtual

**II. Pledge of Allegiance**

**III. Consent of the Agenda**

A. Approval of Agenda and Minutes: Randy motioned to approve the agenda as printed, Bob seconded, motion carried unanimously.

B. Approval of Minutes: Bob motioned to approve January 19, 2022, meeting minutes as printed, Larita seconded, motion carried unanimously.

C. Claims and Demands: Bob asked what the \$600 cost for the Home Show booth includes. Jessica explained that is for a booth in the concrete area of the main event center it covers that gives them adequate table and chair space. Randy said it comes with the table and chairs and further explained the location is a lot better than the less expensive spots. They used to be located on what's known as politicians' row where it is very packed, hard to present and not a good setup for conversations. Discussion followed on what materials will be displayed, goodies to pass out and the interaction this provides the board with the community.

Bob motioned to accept claims and demands for February as printed, Randy seconded, motion carried unanimously.

Bob asked what telecom position we are hiring for. Keith explained this is a dispatcher position and not a radio technical position that he may be used to associating that term with.

#### **IV. Old Business.**

A. Strategic Vision - Subcommittee Report: Keith reported that no specific meeting was held but a CAD demonstration was presented by Motorola last week with attendance from our partner agencies. This confirmed the complexity of the project in that you can't change CAD without having an impact on law, fire, jail records and such. It will take collaboration and partnership from our user agencies to move forward with this project. We will be getting a different vendor demo before putting out an RFP and obtaining quotes. Discussion followed on the CAD we currently use, its capabilities and what other agencies use. Larita said if we switch to other another system it would cost more than if we stay with the current vendor so can we ask them for an updated product. Keith explained that the current CAD vendor has released updates but doesn't plan to modernize their product. From previous conversations they are not motivated to rewrite and update to the new CAD world for our consideration to remain using their product. But we will consider any bid received via the RFP process. Larita asked what the estimated cost would be? Keith said he can not put a dollar amount on that; it will take collaboration from partner users to do an upgrade. The complexity would be to add a reasonable cost sharing from user agencies to do the upgrade. Larita asked if we know of other agencies in the state to partner with and what is the project timeline. Keith said the project can take months to possibly years to get to the point of deployment. Randy said we are only talking about dealing with our user agencies and not other PSAPS in the state. Keith agreed that is correct. There is a benefit to having regionalized CAD but for our region it is too big and far apart. The configuration is unique at each center, and you are paying for many hours of highly customized system utilities and data. Bob asked if a list from the vendor was provided of what they were presenting and what their CAD system will do. Keith said no they only provided an agenda for the day as it was a 6-hour presentation of demonstrating the program and all its capabilities in person. It was information gathering and will assist us when we are ready to go out for an RFP.

Bob asked if in this network are we looking at KCSO, 911, medical, fire. Keith said we will need a formal agreement with KCSO, PD, Fire District 1 and the other smaller partners will be a boiler plate agreement on a smaller level for the use of and tracking who accesses our data. We are not in the record management business; our data pushes out to those agencies, and it becomes that agencies responsibility to house those records.

Betty said she noticed there was a helicopter that came in and she wondered do we dispatch and communicate with them. Keith said yes to both, and all is a coordinated effort with other partners.

B. SDAO Conference Review: Dave was the only one from the board that was able to attend, and he didn't like the repetitiveness of the keynote speaker on Friday. He liked the other classes and said it went well with good attendance being virtual.

C. Home Show: Dave asked if Jessica had brought the signup sheet. Jessica said no she was not the one that provided this in the past and that Randy had taken care of it, but she can and have one ready this afternoon or tomorrow. Randy said he already has this taken care of and will send out an email to the board for them to reply and sign up. In the past it has been just Betty and himself for a lot of the time so until they sign up and actually show up to help, he doesn't count them in.

**V. New Business.**

A. Business Manager Report: Business as usual; nothing new to report.

B. Ops Manger Report: Joanie reported the telecom position is still in open recruitment with one person to interview. Currently there are no trainees.

January Call Status: 8452 total calls of which 4,020 came in on a 911 line, 1090 were Fire & EMS, 810 were medical specific and 5390 were law enforcement.

Executive Director Report: Keith reported on the trainings that the staff attended for SDAO and said the financial chart is updated.

Oregon APCO – will meet virtually in March, in person in Salishan in May and National APCO in Anaheim in August. Heavy engagement with the OHA workgroup of the 988 implementation. This is the new number for mental health calls mandated in federal law and Oregon House Bill 2417 with an implementation date of July 16, 2022. Discussion followed on the implementation of the 988 number and how to integrate 988 with 911. Keith provided the website for the Oregon 988 initiative on the staff report for the boards reference.

State Advisory – the group has completed a survey that confirmed employee recruitment and retention are priority of every PSAP.

Keith reviewed the 4 charts of staffing levels historically provided on the staff report. This is in response to Jon Wanzer's request at the January meeting.

**VI. Public Comments and Other Matters: None**

**VII. Agenda Items for March 16, 2022, 10:00am meeting  
Budget Committee Appointments, Home Show Review**

**VIII. Adjourn:** Betty motioned to adjourn the meeting, Chuck seconded, motion carried unanimously. Meeting adjourned at 11:05am.