

## **Klamath Radio Interoperability Executive Board Meeting**

November 14, 2024 – 10:00am

at Klamath 911 Emergency Communications District Office

**Present:** Joanie Rote - Klamath 911, Acting Director/Operations Manager  
Shane Mitchell - KCSO, Incoming Sheriff  
Chris Kaber - KCSO, Sheriff  
Mike Cook - KCAAC - Chiloquin RFPD, Fire Chief  
James Wilson - FDB - Crescent Fire Chief, Remote  
Jeremy Morris - Klamath County Public Works

**Absent:** Greg Wheat- Klamath Falls City Police  
Matt Hitchcock - FD #1, Fire Chief

**Guests:** Jessica Gibson – Kamath 911 – Business Manager  
Holly Kessler – Klamath 911 – Comm. Supervisor  
Garrett Winter – Motorola, Remote  
Bradley Kahler – Central Cascades Fire & EMS, Remote  
Jeff Springer – Motorola, Remote

**I. CALL TO ORDER:** Meeting was called to order by Mike at 10:04 am.

**A. Roll Call**

**B. Public Comment:** None

**C. Communications:** None

## **II. OLD BUSINESS**

**A. Meeting Minutes:** Chris motioned to approve the meeting minutes from October 10th, Joanie seconded, motion carried unanimously.

**B. Claims & Demands:** Joanie reviewed the following bills.

Angel Mt/Tigr in the amount of \$3011.71, Pacific Power in the amount of \$579.46 for electricity at site locations, Day Wireless in the amount of \$3095.00 for Swan Lake FCC license, Government Ethics Commission in the amount of \$151.31 for 2025 assessment, and Herald and News in the amount of \$74.65 for annual board meetings notice.

Chri asked what they pay the GEC for. Joanie said they are required to be a participant of it.

Chris motioned to accept the claims and demands for November, Joanie seconded, motion carried unanimously.

Jeremy arrived at 10:07am.

**C. Bylaws/Policy Review:** None

**D. Hamaker Control Site/ DWS System Update:** Joanie said she did not have anything for the Hamaker control site but the FCC license application for Stukel and Swan has been submitted. She is still waiting on a maintenance quote from Day Wireless for the projects and has not pursued the IGA because of this. Garrett said the quote will be provided before the next meeting and the license for Stukel has been issued by the FCC. He expects the Swan license to be issued before the next meeting and then can look at the cost for equipment. Mike asked if Garrett knew anything about the Grizzly site and its use once Klamath takes over Lake County dispatch. Garrett said he attended a meeting with them yesterday and they have two ways of connecting the dispatch center. One is through VPN because they have the same console system. The second is through their microwave ring with the new system which will allow Applegate and Hamaker to be tied together. He will be getting with Mike to figure the cost but thinks it will be minimal.

**E. TAC Channels-KIRG/Klamath IGA:** Joanie reported that they will not be pursuing the IGA until after the December meeting when they have the maintenance quote.

**F. Grant Funding Research:** Garrett asked if Mike had any progress in contacting Sarah. Mike said he has sent an email but has not received any communications back. Mike reviewed the background of the radio project funding and grant research and asked James if he had anything to add. James said no and that there is not a lot out there right now for grants.

### **III. NEW BUSINESS - None**

**Open Discussion:** James asked what the tentative CAD cutover date is. Joanie said March 18<sup>th</sup>. Mike asked if that is a hard date and Joanie said it is solid.

Jeremy said it is about budget season and asked about increased user fees and what they may be looking at for the upcoming year. Mike said he recalls after the increase last year they agreed to reassess in the fall of 2025 for a potential increase to the 26/27 fees.

Chris said he will not be at the December 12<sup>th</sup> meeting so this would be his last meeting, and Shane will take over in January. He expressed his appreciation for all the group does. He hopes they keep moving forward and can obtain funding for the upgrade. Mike thanked him for all he has done for the group and said he will be missed.

Jeremy said he is unable to make the meeting on December 12<sup>th</sup>.

Joanie said the Lakeview transition is moving forward, and they will begin service on January 1<sup>st</sup>. Chris asked if any of the Lakeview dispatchers would transition over. Joanie said no but an offer has been extended for them to apply with Klamath and attend a dispatch sit-in.

Jeremy asked if there was any type of onboard training for how the radio system operates and how to use it. Discussion followed regarding information available on the system. Mike said the Fire Defense Board is working on a revamp of the response plan that will incorporate having a training team. The team will go out and provide various training to agencies and part of the training will be a basic radio class to all users. This is in process but going slow because of all the moving parts; once it is complete the training will begin. Discussion followed regarding the current system, coverage area, new radio specification requirements and capabilities.

Jeremy asked if the bylaws are written stating e-board members by name or by agency. Jessica said it is by agency.

Discussion followed regarding December meeting attendance and the group agreed to move the meeting to December 5<sup>th</sup>.

**Good of the Order: None**

**IV. ADJOURNMENT:** Jeremy motioned to adjourn the meeting, Chris seconded, motion carried unanimously. Meeting adjourned at 10:28 am.

**Next Meeting Date:** December 5, 2024 @ 10:00 am.