

RESOURCES

LB-20

GENERAL FUND

HISTORICAL DATA					RESOURCE DESCRIPTION	Klamath 9-1-1 Emergency Communications District Budget for Next Year 2024 - 2025			
Actual Second Preceding 2021-2022	Actual First Preceding 2022-2023	Adopted Budget 2023-2024				Proposed	Approve	Adopted by Governing Body	
1				1	Beginning Fund Balance				1
2				2	Available cash on hand*(cash basis),or				2
3	978,355	826,541	775,815	3	Net working capital*(accrual basis)	1,268,533	1,268,533	1,268,533	3
4	111	117	500	4	4020 - Interest	500	500	500	4
5	41,902	28,157	35,000	5	4043 - Previously levied taxes estimated to be received	35,000	35,000	35,000	5
6				6				-	6
7				7	OTHER RESOURCES			-	7
8	712,314	724,632	710,000	8	4010 - 9-1-1 Excise Tax	762,845	762,845	762,845	8
9				17	4016 - LGIP Investment Income	37,158	37,158	37,158	9
10	10,034	10,192	7,800	9	4025 - Tow Contract Fees	7,800	7,800	7,800	10
11	6,826	9,437	4,500	10	4030 - Miscellaneous Receipts(gifts, records duplication)	4,500	4,500	4,500	11
12	54,237	31,301	40,000	11	4040 - Other Revenue (ODF/ODFW/HERT in lieu of Taxes)	28,000	28,000	28,000	12
13	48,000	48,000	48,000	12	4500 - OEM Subaccount Funds	54,000	54,000	54,000	13
	21,753	22,289	22,872	13	4600 - Contract Service Fees	13,955	13,955	13,955	
14	0	0	-	14	4800 - Grant Revenue	0		-	14
15	27	0	50	15	Transfer from Building Reserve Fund	0	-	-	15
16	0	500,000	400,000	16	Transfer from Equipment Reserve Fund	0	-	-	16
17	1,873,560	2,200,666	2,044,537	18	Total resources, except taxes to be levied	2,212,291	2,212,291	2,212,291	17
18			1,501,964	19	Taxes necessary to balance	2,317,149	2,317,149	2,317,149	18
19	1,407,404	1,404,350		20	4041 - Taxes collected in year levied				19
20	3,280,964	3,605,016	3,546,501	21	TOTAL RESOURCES	4,529,440	4,529,440	4,529,440	20
21									21

*Includes Unappropriated Balance Budgeted Last Year

DETAILED EXPENDITURES

LB-31

GENERAL FUND

HISTORICAL DATA				EXPENDITURE DESCRIPTION	Klamath 9-1-1 Emergency Communications District			
Actual Second Preceding 2021-2022	Actual First Preceding 2022-2023	Adopted Budget 2023-2024			Budget for Next Year 2024-2025			
					Proposed	Approved	Adopted by Governing Body	
1			1	PERSONNEL SERVICES				1
2	118,881	124,970	126,019	2 Director	125,000	125,000	125,000	2
3	84,217	90,515	105,374	3 Operations Manager	109,632	109,632	109,632	3
4	55,867	85,604	153,471	4 Communications Supervisor (2)	163,450	163,450	163,450	4
5	542,389	539,461	561,903	5 Full-time Dispatcher (10)	658,413	658,413	658,413	5
6	0	5,996	4,016	6 Part-time Dispatcher (1)	5,847	5,847	5,847	6
7	125,498	86,819	214,090	7 Half-time Dispatcher (6)	286,111	286,111	286,111	7
8	79,498	85,604	96,802	8 Business Manager	100,664	100,664	100,664	8
9	28,417	32,394	36,499	9 Support Specialist QA	37,589	37,589	37,589	9
10	0	0	0	10 Administrative Assistant		0	0	10
11	42,202	46,473	62,870	11 6566-Overtime/Holiday Wages	69,898	69,898	69,898	11
12	20,002	24,750	34,394	12 6596-Social Security/Medicare/WBF	29,985	29,985	29,985	12
13	1,264	1,339	2,300	13 6570-Workers Compensation Insurance	2,300	2,300	2,300	13
14	212,653	201,141	229,602	14 6571-PERS (Retirement)	272,090	272,090	272,090	14
15	297,910	302,908	407,610	15 6572-Medical Insurance	495,381	495,381	495,381	15
16	4,125	4,188	4,857	16 6573-Life & Long Term Disability Insurance	4,934	4,934	4,934	16
17	288	416	400	17 6574-EAP Insurance (Employee Assistance)	432	432	432	17
18	673	0	15,000	18 6575 - Unemployment Tax	15,000	15,000	15,000	18
19	2,556	2,218	3,500	19 6597-Recruitment	3,500	3,500	3,500	19
20	1,616,442	1,634,796	2,058,706	20 TOTAL PERSONNEL SERVICES	2,380,224	2,380,224	2,380,224	20
21	17.7	17.5	17.5	21 Total Full-Time Equivalent (FTE)	18.5	18.5	18.5	21
22				22				22
23				MATERIALS & SERVICES				23
24	779	3,200	7,211	24 7018-Private Car Mileage	10,869	10,869	10,869	24
25	4,166	5,953	16,484	25 7020-Meals, Lodging & Misc. Travel Expenses	29,729	29,729	29,729	25
26	657	473	700	26 7021-Postage, Freight, Express	700	700	700	26
27	0	0	250	27 7023-Rental (All Other - Tools, Equip)	250	250	250	27
28	9,436	9,348	10,200	28 7024-General Telephone Expense	10,200	10,200	10,200	28

DETAILED EXPENDITURES

LB-31

GENERAL FUND

HIS	EXPENDITURE DESCRIPTION								
	Actual Second Preceding 2021-2022	Actual First Preceding 2022-2023	Adopted Budget 2023-2024			Budget for Next Year 2024-2025			
						Proposed	Approved	Adopted by Governing Body	
Materials & Services Continued									
1	1,745	4,392	10,530	1	7001-Training Fees & Expenses	31,172	31,172	31,172	1
2	8,853	10,290	20,900	2	7003-Maintenance & Repair	21,430	21,430	21,430	2
3	11,156	12,179	13,417	3	7004-Business Insurance	16,353	16,353	16,353	3
4	1,490	1,514	1,440	4	7005-Publications & Legal Notices	1,680	1,680	1,680	4
5	6,580	6,255	7,806	5	7006-Dues & Subscriptions	12,140	12,140	12,140	5
6	4,267	6,823	10,000	6	7008-Office Supplies & Expenses	12,000	12,000	12,000	6
7	2,062	5,147	6,450	7	7009-Recognition Events & Awards	6,550	6,550	6,550	7
8	800	4,428	10,840	8	7010-Board Training & Conferences	7,200	7,200	7,200	8
9	18	27	480	9	7011-Board Meeting Expenses	480	480	480	9
10	0	2,581	2,000	10	7012-Election Expenses	2,100	2,100	2,100	10
11	2,697	528	2,700	11	7013-Public Awareness	2,700	2,700	2,700	11
12	-35	491	1,000	12	7014-Miscellaneous	1,000	1,000	1,000	12
13	172	465	5,000	13	7015-Office Equipment	9,000	9,000	9,000	13
14	1,989	2,850	9,005	14	7016-Communications Equipment	10,875	10,875	10,875	14
15	0	0	150	15	7017- Interest / Loan expense	150	150	150	15
16	17,122	20,637	20,000	16	7028-Utilities	23,000	23,000	23,000	16
17	11,050	15,250	15,300	17	7029-Audit and Accounting Services	25,000	25,000	25,000	17
18	99,980	85,016	300,926	18	7030-Contract Services	387,343	387,343	387,343	18
19	1,838	-1,838	1,200	19	7031-Legal Services	1,000	1,000	1,000	19
20	413	380	200	20	7032-Language Line	400	400	400	20
21	9,053	9,159	9,053	21	7033-Radio System Maintenance Fee - KIRG	10,648	10,648	10,648	21
22	25,087	9,661	25,700	22	7043-Legal Attorney Fees	25,700	25,700	25,700	22
23	221,374	215,210	508,942	23	TOTAL MATERIALS & SERVICES	659,668	659,668	659,668	23

DETAILED EXPENDITURES

LB-31

GENERAL FUND

HIS				EXPENDITURE DESCRIPTION	Budget for Next Year 2024-2025						
	Actual	Actual	Adopted		Proposed	Approved	Adopted by				
	Second Preceding 2021-2022	First Preceding 2022-2023	Budget 2023-2024						Governing Body		
1				1	DEBT SERVICE			1			
2	155,000	55,000	60,000	2	7840 - Zions Bank Loan - Principal	60,000	60,000	60,000	2		
3	17,686	14,539	13,346	3	7841 - Zions Bank Loan - Interest	12,044	12,044	12,044	3		
4	172,686	69,539	73,346	4	TOTAL DEBT SERVICE			72,044	72,044	72,044	4
5				5					5		
6				6	CAPITAL OUTLAY					6	
7	0	6,140	16,945	7	8220 - Office Equipment	20,000	20,000	20,000	7		
8	7,991	4,851	201,259	8	8210 - Communications Equipment	37,200	37,200	152,200	8		
9				9					9		
10				10					10		
11				11					11		
12	7,991	10,991	218,204	12	TOTAL CAPITAL OUTLAY			57,200	57,200	172,200	12
13				13					13		
14				14	SPECIAL PAYMENTS					14	
15	18,663	20,049	48,000	15	7099 - OEM Subaccount Expenditures	54,000	54,000	54,000	15		
16				16					16		
17	18,663	20,049	48,000	17	TOTAL SPECIAL PAYMENTS			54,000	54,000	54,000	17
18				18					18		
19				19	INTERFUND TRANSFERS					19	
20	250,000	250,000	0	20	Transfer to Equipment Reserve Fund	350,000	350,000	235,000	20		
21		0	0	21	Transfer to Facilities Reserve Fund	350,000	350,000	350,000	21		
22				22					22		
23	250,000	250,000	0	23	TOTAL TRANSFERS			700,000	350,000	235,000	23
24	0	0	0	24	General Contingency	0	0	0	24		
25	0	0	0	25	TOTAL CONTINGENCY			0	0	0	25
26				26					26		
27	2,287,157	2,200,585	2,907,198	27	TOTAL EXPENDITURES			3,923,136	3,923,136	3,923,136	27
28	518,025	524,612	639,303	28	UNAPPROPRIATED ENDING FUND BALANCE			606,303	606,303	606,303	28
29	2,805,182	2,725,197	3,546,501	29	TOTAL			4,529,440	4,529,440	4,529,440	29

FORM
LB-11E

**RESERVE FUND - EQUIPMENT
RESOURCES AND REQUIREMENTS**

This fund is authorized and established by resolution number 22-01, on April 20, 2022 for the following specified purposes: repair or replacement of Communications District Equipment.

Per ORS 294.346 (2) Not less frequently than every 10th anniversary of the date upon which a reserve fund is established the governing body of the municipal corporation shall review the reserve fund and determine whether the fund will be continued or abolished.

Klamath 9-1-1 Emergency Communications District

HISTORICAL DATA				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2024-2025				
Actual		Adopted Supp. Budget 2023-2024			Proposed	Approved	Adopted By Governing Body		
Second Preceding Year 2021 - 2022	First Preceding Year 2022-2023								
				RESOURCES					
				Beginning Fund Balance:					
1	350,000	350,035	600,300	1	Cash on Hand*(cash basis),or	477,741	477,741	477,741	1
2	0	0	0	2	Working Capital*(accrual basis)				2
3	35	52	100	3	Earnings from Investments (LGIP interest earned)	24,843	24,843	24,843	3
4	0	500,000	0	4	Transferred from General Fund	350,000	350,000	235,000	4
5				5					5
6	350,035	850,087	600,400	6	Total resources, except taxes to be levied	852,584	852,584	737,584	6
7				7	Taxes necessary to balance				7
8				8	Taxes collected in year levied				8
9	350,035	850,087	600,400	9	TOTAL RESOURCES	852,584	852,584	737,584	9
10				10	REQUIREMENTS				10
11	0	0	0	11	Radio Console & Transmitter Equipment	0			11
12	0	0	0	12	Communications & Security Equipment	0			12
13	0	0	400,000	13	Transfer to General Fund	0	0	0	13
14				14	8210 comm equipment	0			14
15				15	8220 office equipment	0			15
16				16					16
17	0	0	400,000	17	Total Expenditures	0	0	0	17
18	350,035	850,087	200,400	18	RESERVED FOR FUTURE EXPENDITURE	852,584	852,584	737,584	18
19	350,035	850,087	600,400	19	TOTAL REQUIREMENTS	0	0	0	19

*Includes Unappropriated Balance budgeted last year

FORM
LB-11B

**RESERVE FUND -FACILITY
MAINTENANCE, REPAIRS & UPDATES**

Per ORS 294.346 (2) Not less frequently than every 10th anniversary of the date upon which a reserve fund is established the governing body of the municipal corporation shall review the reserve fund and determine whether the fund will be continued or abolished.

This fund is authorized by ORS 294.346 and established by resolution number 20-02, on May 20, 2020 for the following specified purposes: facility maintenance, repairs and updates

Klamath 9-1-1 Emergency Communications District

HISTORICAL DATA				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2024-2025				
Actual		Adopted Budget 2023-2024			Proposed	Approved	Adopted By Governing Body		
Second Preceding 2021-2022	First Preceding 2022-2023								
				RESOURCES					
				Beginning Fund Balance:					
1	50,000	50,000	50,025	1	Cash on Hand*(cash basis),or	52,002	52,002	52,002	1
2				2	Working Capital*(accrual basis)	0	0	0	2
3	5	5	50	3	Earnings from Investments (LGIP interest earned)	2,704	2,704	2,704	3
4	0	0		4	Transferred from general fund	350,000	350,000	350,000	4
5				5					5
6				6					6
7				7					7
8				8					8
9	50,005	50,005	50,075	9	Total resources, except taxes to be levied	404,706	404,706	404,706	9
10				10	Taxes necessary to balance				10
11				11	Taxes collected in year levied				11
12	50,005	50,005	50,075	12	TOTAL RESOURCES	404,706	404,706	404,706	12
13				13	REQUIREMENTS				13
14	0	0	50	14	Transfer to General Fund		0	0	14
15				15					15
16				16					16
17				17					17
18				18					18
19	0	0	50	19	Total Expenditures	0	0	0	19
20	50,005	50,005	50,025	20	RESERVED FOR FUTURE EXPENDITURE	404,706	404,706	404,706	20
21	50,005	50,005	50,025	21	TOTAL REQUIREMENTS	0	0	0	21

*Includes Unappropriated Balance budgeted last year