

**KLAMATH 9-1-1 EMERGENCY COMMUNICATIONS DISTRICT MINUTES
OF BUDGET COMMITTEE MEETING
Wednesday, April 20, 2022**

I. CALL TO ORDER: The meeting was called to order at 11:09 a.m. by Dave Burnett.

II. Roll Call

Present: David Burnett
Randy Sword
Chuck Brandsness
Larita Ongman
John Wanzer
Linda Speers
Elizabeth Lucht
Ken Paul - Virtual
Bob Moore

Absent: Michael Parrott
Patricia Anderson

Others present: Keith Endacott
Jessica Gibson
Joanie Rote

III. SELECT CHAIRPERSON: Chuck motioned to select Larita as chair, Larita accepted, Betty seconded, motion carried unanimously.

BUDGET MESSAGE:

Keith advised that the budget message had been received in their budget binders along with the budget documents and reviewed the budget message in detail.

IV. BUDGET DELIBERATIONS:

John asked why the big jump in the LB-31, Comm Equipment account #7016 in the last couple budget years. With actuals around \$1000 in 20-21 to budgeting \$6800 in 21-22 and now \$7300 proposed. Keith said the increase is for the little

things that can break throughout the year, pieces, and parts. John felt that was a lot of money for the explanation and wanted a more definitive answer. Keith said he doesn't have the exact breakdown from his big spreadsheet. Randy said they need not spend a lot of time on the small dollar items figuring out exactly what they are for. John and Bob disagreed and felt that those are just as important as the big dollar items.

John asked what the increase is for in the Comm Equipment capital outlay account from \$70,000 last year to the \$166,000 proposed. Keith explained that radio consoles were quoted at \$150,000 and we are also underway on our CAD project which we are currently in the RFI stage and CAD is very expensive. CAD projects are customized at each PSAP but we have heard of projects being at \$400,000 to over a million. John asked if the partner agencies have been surveyed on what their needs are. Keith said not officially but they are in the loop. Randy asked what the timeline is for the CAD project. Keith said potentially there is a 6-month framework for the demo/RFI process and then would move on to the RFP but no definitive timeline has been set. Discussion followed regarding the CAD replacement, program needs for dispatch and users and partner engagement on the project. John said the amount seems very low. He felt that \$166,000 barely gets them in the door and doesn't move it forward. He also doesn't think this would provide what is needed to the end users. Keith said John's question probes into the complexity of the project. John said he is trying to get down to being able to ballpark the accurate amount needed for the project. Keith said he agrees with everything John is saying and this poses the question to the board then if they want to budget a different amount in this account. Keith said \$150,000 of the \$166,000 he budgeted for the dispatch radio system replacement, but it is not broken yet so this could be allocated for the CAD project. Keith says the highest objective in the CAD replacement is that it works for our dispatchers, secondary is that it would interface with the needs of the partners. Keith said there is the Equipment Reserve account that has \$350,000 in it and he has proposed a transfer of \$100,000 to build that reserve which could also be used for the replacement project.

Keith reviewed the Equipment Reserve Fund.

Larita asked if there were any other questions. None

Larita motioned for approval of the budget.

Dave motioned to approve the budget as presented, John seconded, motion carried unanimously.

Budget Hearing to take place on May 18th.

V. PUBLIC COMMENT: None

No Additional meeting of the committee needed.

Chuck made a motion to adjourn the meeting, John seconded, motion carried unanimously at 12:17pm.