

## **Klamath Radio Interoperability Executive Board Meeting**

January 11, 2024 – 10:00am

at Klamath 911 Emergency Communications District Office

**Present:** Joanie Rote – Klamath 911 - Acting Director/Operations Manager  
Mike Cook - KCAAC - Chiloquin RFPD, Fire Chief - Remote  
Matt Hitchcock - FD #1, Fire Chief - Remote  
Chris Kaber - KCSO, Sheriff  
Rob Reynolds - KFPD  
Jeremy Morris - Klamath County Public Works

**Absent:** Aaron Thomas - Klamath Falls City Police  
Rob Dentinger - Klamath Falls City Police  
James Wilson - FDB - Crescent Fire Chief

**Guests:** Garrett Winter – Day Wireless - Remote  
Bradley Kahler - Remote

**I. CALL TO ORDER:** Meeting was called to order by at 10:00 am.

### **A. Roll Call**

a. Appoint E-Board Secretary: Mike asked if anyone had a recommendation for a secretary. Discussion followed.

Matt nominated Joanie as the secretary, Jeremy seconded, motion carried unanimously.

**B. Public Comment:** None

**C. Communications:** None

## **II. OLD BUSINESS**

**A. Meeting Minutes:** Matt motioned to approve the meeting minutes from December 14th, Chris seconded, motion carried with Matt abstaining because he was not at the December meeting.

**B. Claims & Demands:** Joanie reviewed the following bills.

Angel Mt/Tigr in the amount of \$2820.51 for monthly rent, Pacific Power in the amount of \$642.76 for electricity at site locations.

Jeremy motioned to pay bills as presented for January, Matt seconded, motion carried unanimously.

Mike said he feels it is important for the representative of 911 to be able to sign checks and asked the group what they thought about adding Joanie as a signer on the account. The group agreed. Jeremy said that they should make sure it is in the minutes that Keith be removed from the account.

Chris motioned to add Joanie to the signature card for Umpqua Bank and to remove Keith, Matt seconded, motion carried unanimously.

**C. Bylaws/Policy Review:** Matt said this has been on the agenda for two years and asked if it remained necessary. Discussion followed regarding past topic discussions, prior comments on the policy and spending authority. The group agreed to remove this from future agendas.

**D. Hamaker Control Site DWS:** Joanie said she did not have an update. Garret said the quote is valid through the end of the year and asked when the group would be ready to move forward with the purchase. Mike said moving forward is based on funding. He has contacted both senators and asked for two million from Wyden's office and is awaiting a response. Garret said he does not expect pricing to change and has not heard of any planned increases. Mike said he has not been successful getting through to Linthicum or Reschke and would accept anyone's help in contacting them. Matt said the commissioners may be a good resource for contact and he will reach out to see what he can accomplish. Mike said the lottery appears to be a more promising route to pursue and once funding is obtained the group intends to move forward with all four stages of the project.

Jeremy asked about having to obtain other quotes or going out for bid. Discussion followed regarding the process. Garrett said Day Wireless uses the bid process to obtain contract pricing and the quote was presented as such.

Jeremy asked Mike what documentation and language was provided with the two-million-dollar funding request. Mike reviewed the process and information that accompanied the request sent to Wyden's office. Mike will send the information to Jeremy.

Jeremy asked if Mike had already approached the commissioners on the subject. Mike said he had tried and spoken with Natalie but did not get anywhere. Jeremy will get a hold of Sandy to request for Mike to be on a work session agenda with the commissioners to present the project. Mike reminded the group that the project benefits the entire county and all emergency services.

Jeremy noted that Natalie has resigned so her position is vacant.

Matt asked what the life expectancy of the radios is. Garret said it varies but around ten years and recommended contacting James Wilson for further information.

Mike said KIRG's equipment is outdated, and it is in their responsibility to keep it updated for

interoperability purposes. The outlining agencies have already updated their equipment or are in the process of doing so and KIRG needs to do the same.

### **III. NEW BUSINESS**

A. 2024/2025 Budget and Fee Schedule: Jessica presented the proposed draft budget and fee schedule for discussion. Discussion followed regarding historical conversation on increases to fee schedule. Matt asked if this was the right way to fund KIRG or if there is a better way to obtain funding and not increase user fees. Mike reviewed other areas and groups which utilize user fees and noted that they are much higher than KIRG's. Mike said this is how other areas do it and KIRG's rates are very low in comparison. The group agreed they need to reach out to the users and see if a 10% increase is agreeable. Jeremy will reach out to five other counties to see what they do, and the group chose to postpone any decision until next month's meeting. Jessica asked if they still want the 23/24 invoices to go out this month or wait until next month. The group agreed to hold off sending out bills until February. Mike said they need to decide in February so bills and budget information can go out in.

#### **Open Discussion:**

Chris asked if anyone knew anything about or had heard from the Klamath Tribes Police. Joanie said 911 has a meeting with them tomorrow and will know more then. Garrett said he has talked to them a lot and knows they have purchased radios with the intent to have their own dispatch center, but they have not started anything yet. Chris said if they are going to be using the radio they should be added to the fee schedule.

**Good of the Order:** None

**IV. ADJOURNMENT:** Matt motioned to adjourn, Jeremy seconded, meeting at 11:10 am.

**Next Meeting Date:** February 8, 2024 @ 10:00am