

**KLAMATH COUNTY EMERGENCY COMMUNICATIONS DISTRICT MINUTES OF  
ADVISORY COMMITTEE MEETING  
Wednesday, October 19, 2022  
Klamath Emergency Communications District**

**I. CALL TO ORDER:** The meeting was called to order at 9:00 AM by Keith Endacott. Representatives were present from the following agencies:

| AGENCY REPRESENTATIVE                           | HERE | ABSENT |
|---|------|--------|
| KC Emergency Management - <b>Brandon Fowler</b> | X    |        |
| Winema National Forest                          |      | X      |
| Basin Ambulance - <b>Stacy Todd</b>             |      | X      |
| Merrill RFD                                     |      | X      |
| Central Cascade RFD - <b>Bradley Kahler</b>     |      | X      |
| OIT Security                                    |      | X      |
| Malin RFD                                       |      | X      |
| Merrill PD                                      |      | X      |
| Malin PD  |      | X      |
| Kingsley FD                                     |      | X      |
| Walker Range Fire                               |      | X      |
| OSP   |      | X      |
| Klamath Interagency Fire                        |      | X      |
| ODF – <b>Randall Baley</b>                      |      | X      |
| District #3                                     |      | X      |
| Chiloquin Ambulance & Fire – <b>Mike Cook</b>   | X    |        |
| BLM – <b>Blake Dornbusch</b>                    | X    |        |
| Harriman RFD                                    |      | X      |
| Chemult RFD                                     |      | X      |
| Bonanza RFD                                     |      | X      |
| Bly RFD   |      | X      |
| District #4 – <b>Larry Woodruff</b>             |      | X      |
| District #1 - <b>Matt Hitchcock</b>             | X    |        |
| District #5                                     |      | X      |
| Crescent RFD - <b>Dylan Webb</b>                |      | X      |
| Klamath PD – <b>Ryan Brosterhous</b>            |      | X      |
| Klamath SO – <b>Chris Kaber</b>                 | X    |        |
| Keno RFD – <b>John Ketchum</b>                  | X    |        |

**Guests: Keith Endacott, Joanie Rote, Bob Moore**

**ADVISORY ELECTIONS:** Keith reviewed the purpose of the Advisory Committee mandated in ORS and the support it provides to the District. The committee is to have a Chair and Vice-Chair to run the meetings. John has been chairing for many years but will be retiring in a few months and vice chair has been vacant for some time.

Mike thanked John for his many years of dedication and service. The years of knowledge that John has brought with him has been valuable and he wonders how they can have that same guidance and knowledge moving forward.

Keith said he agrees with Mike on the value that John has provided to the radio group. He reminded them that the Advisory Committee is made up of the group of user agency heads and its duty is to inform and provide advice to the District. The spirit of the group is communication between partners and the District. To ensure the Ex. Director communicates cohesively the direction he provides for the center and its mission. This looks much like the KIRG group but with many more users; they just don't all show up to the meetings. John said he thinks of the Chair as a caretaker seat and there are few issues that arise within Advisory.

John said he will remain in Keno and assist the fire departments as he can.

Chris said he is willing to take the position of chair or vice. Mike said he would help as well.

Chris nominated Mike to be the Chair of the 911 Advisory Committee, Matt seconded, motion carried unanimously.

Mike nominated Chris to be the Vice-Chair, Matt seconded, motion carried unanimously.

Chris thanked John for his commitment to the Advisory group and his years of service to public safety.

**APPROVAL OF MINUTES:** Mike said he would entertain a motion to approve the minutes. Matt motioned to approve the meeting minutes from July 20, 2022, John seconded, motion carried unanimously.

Radio Interoperability: Keith reported the group has been progressing through maintenance and forecasting changes in sites that have long commitment timelines to achieve better cost efficiency. Mike with Day Wireless remains as the local site technician. John said his only frustration here with Day Wireless is they are not providing a full alternative to get rid of the control site but are providing pieced responses. Keith said one thing to consider is the underlying piece of how KIRG works. The history of people within the organizations that are represented on the KIRG board, and the challenge of the governing board also being responsible for implementation of projects. Discussion followed regarding the issues of a single vendor, limited local technicians and users of KIRG available to provide additional support. There is also the issue of looking at this only once a month that prolongs the project. John said the 911 staff do all the work for KIRG which is outside the umbrella of the 911 District. Keith said they can identify the need but how does it get accomplish with limited staff support from each agency. Mike said this is where user fees being increased is necessary; to provide funding for additional support.

Strategic Plan: Keith advised we are halfway through the plan which focuses on values that we are continuing to strive to achieve with leadership, hiring and technology replacement.

Funding and Staffing Support Plan: Keith said the District is still receiving additional funding with the .08 cent op levy which has provided necessary funds to increase staffing levels. John asked if the board was considering increasing the amount of the levy. Keith said they have not discussed that yet and reviewed the history of the levy and the State 911 phone tax increase that has taken place over the past few years. John said the issue with State funding is that it can be taken away or decreased at the States

discretion. Keith said the levy will need to be renewed to maintain current staffing levels. John asked if the CAD replacement would be paid for with levy funds. Keith said there are District equipment reserve funds.

## **II. NEW BUSINESS**

A. Executive Director Report: Keith said they are working on CAD replacement and checking vendors as the current vendor is no longer going to support CAD. Requests for information have been completed and 5 demonstrations from vendors of CAD have been done. This has provided a good idea of the best choice for the District to use based on District and user agency needs. It is important that it works for our employees and partners. We are looking at the best procurement options and have engaged primary partners to determine a good fit for them; ensuring that it provides current technology. Mike and John said they were unaware of the CAD replacement and thought it would be nice for users to have an info meeting to discuss the needs of all the users, not just law enforcement. Keith said he thought he had informed everyone of this at prior meetings and will make sure to share at Fire Defense as well.

Keith said there are other projects going on that are less impactful. One is a 5-year refresh of the 911 enhanced phone system and the other is the radio dispatch consoles coming to end of life replacement.

B. Operations Manager Report: Joanie reported that staffing is lower than in the past. One employee will retire at the end of the month but return half-time. One will promote out of the workgroup to a supervisor position and one recent loss of a trainee unable to complete the training program. One trainee is on station and meeting standards and one in background process with ongoing recruitment, testing and interviews.

Reported September snapshot of calls: 9536 total calls received, 4612 came in on a 911 line, 1137 were Fire & EMS, 785 were medical specific, 6416 were law enforcement incidents and 1548 were law enforcement initiated.

Mike asked if they knew what the monthly calls were 10 years ago. Keith said it was in last month's board report and that they are increasing continually but he is not sure the amount. Discussion followed on the increase agencies are seeing in calls.

**III. GOOD OF THE ORDER:** Blake informed that he and Josh are working on getting computers for their vehicles through Lake County. Keith said he would note that for the CAD replacement project integration.

**VI. PUBLIC COMMENT:** None

**VII. AGENDA ITEMS FOR NEXT MEETING.**

**Next Meeting Date: January 18, 2023, at 9:00am**

John motioned to adjourn, Brandon seconded, meeting adjourned at 9:56am.