



THE BUILD & BREW NON-FOOD VENDOR AGREEMENT



This Non-Food Vendor Agreement ("Agreement") is entered into between the Klamath Basin Home Builders Association (KBHBA) ("Organizer") and the undersigned non-food vendor ("Vendor") for participation in the Build & Brew Event ("Event").

EVENT DETAILS

Event Name: Build & Brew

Dates: Friday, July 10 and Saturday, July 11
(2-day event)

Location: Steen Sports Park

-:Event Hours:-

Friday: 5:00 p.m. – 10:00 p.m.

Saturday: 10:00 a.m. – 10:00 p.m.

FEES & PAYMENT

BOOTH SIZE	MEMBER RATE	NON-MEMBER RATE
10x10'	\$300	\$375
10x20'	\$500	\$625
10x30'	\$750	\$950

- ✓ *Payment must be received in full to secure a space.*
- ✓ Booth fees are **non-refundable**, except in the event of full event cancellation by the Organizer.

Vendor Participation Requirements

- Vendor **must participate both days** of the event.
- Partial participation (single day) is **not permitted**.
- Vendor agrees to be open and operational during all public event hours unless otherwise approved in writing.

Setup & Teardown

- Vendor setup begins Friday at **12:00 p.m.**
- Vendors are expected to remain set up overnight for Saturday.
- Vendor arrival on Saturday may begin **30 minutes prior** to event start time.
- Early teardown without approval is not permitted.

Insurance & Liability

- Vendor participates at their own risk.
- Organizer is not responsible for loss, damage, or theft of vendor property.

Space & Setup

- Vendor spaces are **limited** and assigned on a first-paid, first-approved basis
- **Electricity may be available upon request** but is not guaranteed. Vendors must indicate electrical needs at the time of application.
- Space size and location are determined by the Organizer.
- Vendor is responsible for all equipment, tents, tables, extension cords, and supplies unless otherwise specified.

Health, Safety & Compliance

- Vendor is responsible for obtaining and maintaining all required **licenses, permits, and approvals**.
- Vendor must comply with all local, state, and federal regulations.
- **No smoking** is permitted within vendor areas.
- Vendor must maintain a clean, safe booth area at all times.

- Vendor will provide a Certificate of Liability Insurance, naming KBHBA as an "additional insured" and agrees to indemnify and hold harmless the Organizer from any claims arising from vendor operations.

Cancellations

- Vendor cancellation must be submitted in writing.
- Booth fees are non-refundable unless the event is canceled by the Organizer.

General Terms

- Organizer reserves the right to refuse or remove vendors who fail to comply with this Agreement or event rules.
- This Agreement constitutes the entire understanding between the parties.

Vendor Information & Signature

Business Name : Contact Name :

Mailing Address:

Phone Number : () FAX : ()

Email : CCB License No. (if applicable):

Product/Service to be Exhibited:

Electricity Needed? Yes No

Date _____

Vendor Signature