

**KLAMATH COUNTY EMERGENCY COMMUNICATIONS DISTRICT MINUTES OF
ADVISORY COMMITTEE MEETING
Wednesday, July 19, 2023
Klamath Emergency Communications District**

I. CALL TO ORDER: The meeting was called to order at 9:00 AM by Chris Kaber. Representatives were present from the following agencies:

AGENCY REPRESENTATIVE	HERE	ABSENT
KC Emergency Management - Brandon Fowler		X
Winema National Forest		X
Basin Ambulance - Lorita Ongman	X	
Merrill RFD		X
Central Cascade RFD - Bradley Kahler		X
OIT Security		X
Malin RFD		X
Merrill PD		X
Malin PD		X
Kingsley FD		X
Walker Range Fire		X
OSP		X
Klamath Interagency Fire		X
ODF – Randall Baley		X
District #3		X
Chiloquin Ambulance & Fire – Mike Cook (Chair)		X
BLM – Blake Dornbusch		X
Harriman RFD		X
Chemult RFD		X
Bonanza RFD		X
Bly RFD		X
District #4 – Larry Woodruff		X
District #1 - Matt Hitchcock	X	
District #5		X
Crescent RFD -		X
Klamath PD – Rob Dentinger	X	
Klamath SO – Chris Kaber (Vice-Chair)	X	
Keno RFD – John Ketchum	X	

Guests: Keith Endacott, Joanie Rote, Robert Moore

APPROVAL OF MINUTES: Lorita motioned to approve the meeting minutes from April 19, 2023, Matt seconded, motion carried unanimously.

II. OLD BUSINESS

A. Radio Interoperability:

B. Strategic Plan: The board discusses and works on this regularly to remain on task and retain sustainable funding. The district has entered its final year of the five-year Op Levy which expires June 2024. Building reserves and maintaining good partnerships is ongoing. Staffing continues to be a struggle, but this is reported to be the norm with other PSAP's as well. Chris asked Keith to explain the difference between the permanent and levy taxation rates. Keith explained the differences and the history of district taxation. John added additional information regarding operating levies, bonds, and permanent rate tax limitations. Discussion followed on tax rates, neighboring PSAP rates, levies, and compression.

Succession Planning: is an ongoing effort for personnel and equipment. A few systems have reached the end of life and are in the process of replacement. The replacement of the 911 phone system is waiting for a quote which will be paid by the state program. IGA legal review has been completed on behalf of the district for the public safety software project of CAD replacement. Discussion followed on the plan and progress of the project. The radio console replacement project continues, and the purchase order has been issued. The upgrade will be digital instead of analog and provide significant capabilities for the radio system managed by KIRG. The logging recorder is maintained as a service under contract and will have digital recording capabilities with the phone and radio updates. Discussion followed on the benefits of the updated radio equipment, capabilities, and the integration of additional pieces. KIRG will meet on the 31st for radio project collaboration.

Keith reminded the group that KIRG is a leadership group not a technical one but when they talk about the long-term pieces its critical for a funding that KIRG be in the efforts of planning.

III. NEW BUSINESS

A. Executive Director Report: Currently hiring; all else reported.

B. Operations Manager Report: One trainee successfully completed and in solo status and the other still in training. A few candidate sit-ins are scheduled for today. Joanie reviewed the radio failure that took place last week and issues that caused the delay in getting it restored. She is working with Klamath County Public Health for CHEMPACK activation events (hazardous material information to save lives) orders and the notification process in the event it is needed. Discussion followed regarding CHEMPACK activation and use.

June Call Status: 10603 total calls of which 5493 came in on a 911 line, 1123 were Fire & EMS, 769 were medical specific, 6979 were law enforcement incidents and 1306 were law enforcement initiated.

IV. GOOD OF THE ORDER: Lorita said the eclipse is coming up and wondered if there was anything with which they could help. Chris said Mike Cook has put together a group to work on this. Discussion followed regarding the event and planning efforts in process.

PUBLIC COMMENT: None

VI. AGENDA ITEMS FOR NEXT MEETING.

Next Meeting Date: October 18, 2023, at 9:00am

John motioned to adjourn the meeting, Lorita seconded, motion carried unanimously.

The meeting adjourned at 9:55 am.