

# RESOURCES

LB-20

## GENERAL FUND

HISTORICAL DATA				RESOURCE DESCRIPTION	Klamath 9-1-1 Emergency Communications District Supplemental Budget for 2020 - 2021			
Actual Second Preceding 2017-2018	Actual First Preceding 2018-2019	Actual Last Year 2019-2020			Adopted 2020-2021	Proposed by Budget Officer	Adopted Supplemental	
1			1	<b>Beginning Fund Balance</b>				1
2			2	Available cash on hand*(cash basis),or				2
3	658,398	850,353	3	Net working capital*(accrual basis)	880,607	753,877	753,877	3
4	11,041	1,279	4	4020 - Interest	1,000	1,000	1,000	4
5	44,996	44,528	5	4043 - Previously levied taxes estimated to be received	35,000	35,000	35,000	5
6		-	6				-	6
7		-	7	OTHER RESOURCES			-	7
8	387,816	397,401	8	4010 - 9-1-1 Excise Tax	510,000	540,000	540,000	8
9	8,156	7,760	9	4025 - Tow Contract Fees	7,500	7,500	7,500	9
10	3,974	3,405	10	4030 - Miscellaneous Receipts(gifts, records duplication)	3,900	3,900	3,900	10
11	49,644	61,364	11	4040 - Other Revenue (ODF/ODFW in lieu of Taxes)	40,000	40,000	40,000	11
12	53,794	-	12	4500 - OEM Subaccount Funds	78,200	55,550	55,550	12
13	16,425	16,550	13	4600 - Contract Service Fees	16,600	16,600	16,600	13
14		-	14	4800 - Grant Revenue		253,694	253,694	14
15	0	377	15	Transfer from Building Reserve Fund	150	150	150	15
16		0	16	Transfer from Equipment Reserve Fund	0	498	498	16
17		-	17				-	17
18	1,234,244	1,383,017	18	Total resources, except taxes to be levied	1,572,957	1,707,769	1,707,769	18
19	1,178,401	1,249,313	19	Taxes necessary to balance	1,364,427	1,364,427	1,364,427	19
20			20	4041 - Taxes collected in year levied				20
21	2,412,645	2,632,330	21	<b>TOTAL RESOURCES</b>	<b>2,937,384</b>	<b>3,072,196</b>	<b>3,072,196</b>	21

\*Includes Unappropriated Balance Budgeted Last Year

# DETAILED EXPENDITURES

LB-31

## GENERAL FUND

HISTORICAL DATA					EXPENDITURE DESCRIPTION	Klamath 9-1-1 Emergency Communications District			
Actual Second Preceding 2017-2018	Actual First Preceding 2018-2019	Actual Last Year 2019-2020				Supplemental Budget for 2020-2021			
						Adopted 2020-2021	Proposed by Budget Officer	Adopted Supplemental	
1			1	<b>PERSONAL SERVICES</b>					1
2	85,107	110,825	110,088	2	Director	110,655	110,655	110,655	2
3	36,122	56,459	75,104	3	Operations Manager	81,930	81,930	81,930	3
4	0	22,642	58,710	4	Communications Supervisor	63,766	63,766	63,766	4
5	436,744	514,220	487,724	5	Full-time Dispatcher (9)	594,889	531,935	531,935	5
6	37,706	27,380	0	6	Part-time Dispatcher (1)	0	14,112	14,112	6
7	41,319	62,404	113,449	7	Half-time Dispatcher (5)	136,118	184,237	184,237	7
8	4,191	55,461	63,530	8	Business Manager	70,921	70,921	70,921	8
9	0	0	26,789	9	Support Specialist QA	29,541	29,541	29,541	9
10	35,265	0	0	10	Administrative Assistant	0	0	0	10
11	40,071	35,228	21,248	11	6566-Overtime Wages	57,431	54,872	54,872	11
12	7,260	9,963	0	12	Holiday and Comp - Holiday 6566, Comp Wages/Salaries	0	0	0	12
13	14,483	16,225	18,745	13	6596-Social Security/Medicare/WBF	21,996	25,727	25,727	13
14	572	1,355	1,718	14	6570-Workers Compensation Insurance	2,264	2,264	2,264	14
15	120,280	139,676	195,257	15	6571-PERS (Retirement)	363,977	272,369	272,369	15
16	229,584	234,955	306,935	16	6572-Medical Insurance	368,291	359,610	359,610	16
17	2,197	2,530	3,252	17	6573-Life & Long Term Disability Insurance	4,491	4,455	4,455	17
18	324	345	457	18	6574-EAP Insurance (Employee Assistance)	400	400	400	18
19	589	802	0	19	6575 - Unemployment Tax	0	22,152	22,152	19
20	1,363	1,438	1,026	20	6597-Recruitment	2,000	2,000	2,000	20
21	<b>1,093,177</b>	<b>1,291,906</b>	<b>1,484,032</b>	21	<b>TOTAL PERSONAL SERVICES</b>	<b>1,908,670</b>	<b>1,830,946</b>	<b>1,830,946</b>	21
22			<b>0</b>		<b>Total Full-Time Equivalent (FTE)</b>	<b>16.6</b>	<b>16.6</b>	<b>16.6</b>	22
23									23
24					<b>MATERIALS &amp; SERVICES</b>				24
25	3,589	4,977	4,059	24	7018-Private Car Mileage	6,930	3,435	3,435	25
26	4,621	5,762	6,106	25	7020-Meals, Lodging & Misc. Travel Expenses	15,137	4,175	4,175	26
27	468	432	401	26	7021-Postage, Freight, Express	700	700	700	27
28	0	0	0	27	Rental (Land & Building)	0	0	0	28
29	0	0	250	28	7023-Rental (All Other - Tools, Equip)	250	250	250	29
30	5,339	9,584	9,888	29	7024-General Telephone Expense	9,000	10,200	10,200	30

## DETAILED EXPENDITURES

LB-31

### GENERAL FUND

HIS	EXPENDITURE DESCRIPTION								
	Actual Second Preceding 2017-2018	Actual First Preceding 2018-2019	Actual Last Year 2019-2020		EXPENDITURE DESCRIPTION	Supplemental Budget for 2020-2021			
						Adopted 2020-2021	Proposed by Budget Officer	Adopted Supplemental	
					<b>Materials &amp; Services Continued</b>				
1	4,561	8,729	7,481	1	7001-Training Fees & Expenses	6,150	5,450	5,450	1
2	7,043	6,803	7,510	2	7003-Maintenance & Repair	18,420	18,420	18,420	2
3	7,798	8,101	9,188	3	7004-Business Insurance	9,552	10,750	10,750	3
4	1,188	969	1,577	4	7005-Publications & Legal Notices	1,440	1,440	1,440	4
5	2,968	3,699	5,167	5	7006-Dues & Subscriptions	3,500	5,800	5,800	5
6	2,991	5,273	4,496	6	7008-Office Supplies & Expenses	14,000	10,000	10,000	6
7	2,373	2,619	3,168	7	7009-Recognition Events & Awards	6,400	6,400	6,400	7
8	4,367	2,285	3,231	8	7010-Board Training & Conferences	5,875	500	500	8
9	662	432	302	9	7011-Board Meeting Expenses	1,452	480	480	9
10	0	4,927	0	10	7012-Election Expenses	1,000	5,000	5,000	10
11	2,406	1,947	1,227	11	7013-Public Awareness	4,375	4,375	4,375	11
12	128	433	124	12	7014-Miscellaneous	1,000	1,000	1,000	12
13	383	720	0	13	7015-Office Equipment	1,600	4,558	4,558	13
14	534	2,885	3,789	14	7016-Communications Equipment	9,100	9,100	9,100	14
15	0	0	0	15	7017- Interest / Loan expense	150	150	150	15
16	18,572	18,786	19,207	16	7028-Utilities	20,000	20,000	20,000	16
17	7,750	9,250	9,600	17	7029-Audit and Accounting Services	9,800	9,800	9,800	17
18	69,111	67,105	61,171	18	7030-Contract Services	99,165	82,058	82,058	18
19	11,429	24,612	3,431	19	7031-Legal Services	8,800	8,800	8,800	19
20	235	110	103	20	7032-Language Line	200	200	200	20
21	9,169	9,057	8,600	21	7033-Radio System Maintenance Fee - KIRG	9,300	9,300	9,300	21
			5,052		7043-Legal Attorney Fees				0
22	44,771	6,381	0	22	7099 - MSAG Pass Through	0	0	0	22
23	<b>212,456</b>	<b>205,879</b>	<b>175,128</b>	23	<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>263,296</b>	<b>232,340</b>	<b>232,340</b>	23

## DETAILED EXPENDITURES

LB-31

				GENERAL FUND					
HIS	Actual Second Preceding 2017-2018	Actual First Preceding 2018-2019	Actual Last Year 2019-2020		EXPENDITURE DESCRIPTION	Supplemental Budget for 2020-2021			
						Adopted 2020-2021	Proposed by Budget Officer	Adopted Supplemental	
				1	<b>CAPITAL OUTLAY</b>				
1	4,344	1,185	7,837	2	8220 - Office Equipment	17,400	27,605	27,605	
2	23,486	19,321	4,840	3	8210 - Communications Equipment	55,261	73,563	73,563	
3				4				0	
4	21,385	23,337	659,987	5	8240-Zions Bank Loan - Principal	0	57,750	57,750	
5	62,958	61,006	74,356	6	8241-Zions Bank Loan - Interest	11,051	20,329	20,329	
6				7	8242-Transition Liability Pay Off	0	81,472	81,472	
7	<b>112,173</b>	<b>104,849</b>	<b>747,020</b>	8	<b>TOTAL CAPITAL OUTLAY</b>	<b>83,712</b>	<b>260,719</b>	<b>260,719</b>	
8				9					
9				10	<b>SPECIAL PAYMENTS</b>				
10			22,585	11	7099 - OEM Subaccount Expenditures	78,200	70,443	70,443	
11				12					
12	0	0	<b>22,585</b>	13	<b>Total Special Payments</b>	78,200	70,443	70,443	
13				14					
14				15	<b>INTERFUND TRANSFERS</b>				
15	0	0	0	16	Transfer to Equipment Reserve Fund		150,000	150,000	
16	0	0	49,623	17	Transfer to Facilities Reserve Fund		0	0	
17				18					
18	<b>0</b>	<b>0</b>	<b>49,623</b>	19	<b>TOTAL TRANSFERS</b>	<b>0</b>	<b>150,000</b>	<b>150,000</b>	
19				20					
20	0	0	0	21	General Contingency	0			
21				22					
22			<b>0</b>	23	<b>TOTAL CONTINGENCY</b>	<b>0</b>	<b>0</b>	<b>0</b>	
23				24					
24	<b>1,417,806</b>	<b>1,602,635</b>	<b>2,478,388</b>	25	<b>TOTAL EXPENDITURES</b>	<b>2,333,878</b>	<b>2,544,449</b>	<b>2,544,449</b>	
25	<b>802,217</b>	<b>850,353</b>	<b>515,014</b>	26	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	<b>603,507</b>	<b>527,748</b>	<b>527,748</b>	
26	<b>2,220,023</b>	<b>2,452,988</b>	<b>2,993,402</b>	0	<b>TOTAL</b>	<b>2,937,384</b>	<b>3,072,196</b>	<b>3,072,196</b>	

FORM  
LB-11

**RESERVE FUND - EQUIPMENT  
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued  
or abolished. Date can not be more than 10 years  
after establishment.

This fund is authorized and established by resolution  
number 12-02, on April 18, 2012 for the following specified purposes:  
Repair or replacement of Communications District Equipment.

Klamath 9-1-1 Emergency Communications District

HISTORICAL DATA				DESCRIPTION RESOURCES AND REQUIREMENTS	Supplemental Budget for 2020-2021		
Actual		Actual Last Year 2019-2020			Adopted 2020-2021	Proposed by Budget Officer	Adopted Supplemental
Second Preceding Year 2017 - 2018	First Preceding Year 2018-2019						
				<b>RESOURCES</b>			
				<b>Beginning Fund Balance:</b>			
1			1	Cash on Hand*(cash basis),or	200,129	200,098	200,098
2	219,753	673,282	2	Working Capital*(accrual basis)			0
3	529.00	1,010.62	3	Earnings from Investments (interest earned)		400	400
4	453,000	0	4	Transferred from other funds		150,000	150,000
5			5				0
6	673,282	674,292	6	Total resources, except taxes to be levied	200,129	350,498	350,498
7			7	Taxes necessary to balance			0
8			8	Taxes collected in year levied			0
9	673,282	674,292	9	TOTAL RESOURCES	200,129	350,498	350,498
10			10	<b>REQUIREMENTS</b>			0
11	0	0	11	Radio Console & Transmitter Equipment			0
12	0	0	12	Communications & Security Equipment			0
13		475,000	13	Transfer to General Fund		498	498
14			14	8210 comm equipment			0
15			15	8220 office equipment			0
16			16				0
17			17				0
18			18				0
19	0	0	19	6. Total Expenditures	0	498	498
20	673,282	674,292	20	7. RESERVED FOR FUTURE EXPENDITURE	200,129	350,000	350,000
21	673,282	674,292	21	<b>13. TOTAL REQUIREMENTS</b>	<b>200,129</b>	<b>350,498</b>	<b>350,498</b>

\*Includes Unappropriated Balance budgeted last year

FORM  
LB-11

**RESERVE FUND -FACILITY  
MAINTENANCE, REPAIRS & UPDATES**

Any balance in a fund referred to in ORS 280.110 that is not expended or obligated within 10 years from the date the fund was established shall be transferred to the general fund of the District.

This fund is authorized by ORS 294.525 and established by resolution number 20-02, on May 20, 2020 for the following specified purposes: facility maintenance, repairs and updates

Klamath 9-1-1 Emergency Communications District

HISTORICAL DATA				DESCRIPTION RESOURCES AND REQUIREMENTS	Supplemental Budget for 2020-2021			
Actual	Actual Last Year 2019-2020		Adopted 2020-2021		Proposed by Budget Officer	Adopted Supplemental		
Second Preceding 2017-2018	First Preceding 2018-2019							
				<b>RESOURCES</b>				
				<b>Beginning Fund Balance:</b>				
1	84,590	84,590	84,480	1 Cash on Hand*(cash basis),or	49,850	50,002	50,002	1
2			0	2 Working Capital*(accrual basis)	0	0	0	2
3	127	127	102	3 Earnings from Investments (interest earned)	150	150	150	3
4	0	0	148	4 Transferred from general fund				4
5				5				5
6				6				6
7				7				7
8				8				8
9	84,717	84,717	84,730	9 Total resources, except taxes to be levied	50,000	50,152	50,152	9
10			0	10 Taxes necessary to balance	0	0	0	10
11				11 Taxes collected in year levied				11
12	84,717	84,717	84,730	12 TOTAL RESOURCES	50,000	50,152	50,152	12
13				13 <b>REQUIREMENTS</b>				13
14				14 USDA-RD Annual Payment	0	0	0	14
15			34,421	15 Transfer to General Fund	0	150	150	15
16				16				16
17				17				17
18				18				18
19				19				19
20			84,343	20 Total Expenditures	0	0	0	20
21	84,717	84,717	50,000	21 RESERVED FOR FUTURE EXPENDITURE	50,000	50,000	50,000	21
22	84,717	84,717	50,000	22 TOTAL REQUIREMENTS	0	153	153	22

\*Includes Unappropriated Balance budgeted last year