

Klamath Radio Interoperability Executive Board Meeting

September 12, 2024 – 10:00am

at Klamath 911 Emergency Communications District Office

Present: Joanie Rote - Klamath 911 - Acting Director/Operations Manager
Matt Hitchcock - FD #1, Fire Chief
Chris Kaber - KCSO, Sheriff
Rob Detinger - Klamath Falls City Police

Absent: Jeremy Morris - Klamath County Public Works
James Wilson - FDB - Crescent Fire Chief
Mike Cook - KCAAC - Chiloquin RFPD, Fire Chief

Guests: Jessica Gibson – Kamath 911 – Business Manager
Daniel Creech - Klamath 911 – Telecom Specialist
Rachelle Escatel – Klamath Tribes Emergency Manager, Virtual
James Moore – Klamath Tribes Police
Mike Clark – Day Wireless, Technician
Garrett Winters – Day Wireless, Sales Rep
Bradley Kahler – Central Cascades Fire & EMS, Virtual
Cyndi Albro – Klamath ARES

I. CALL TO ORDER: Meeting was called to order by at 10:06 am.

A. Roll Call

B. Annual Business

Office Elections: Chris proposed postponing the election of new officers until October's meeting when more members are present. Chris will not be taking on any roles with the upcoming transition of a new sheriff. Discussion followed. Postponed to October.

The annual schedule of monthly business meetings was reviewed and all agreed that the current schedule works well.

Rob motioned to hold the monthly business meeting on the 2nd Thursday of each month at 10am, Matt seconded, motion carried unanimously.

C. Public Comment: None

D. Communications: Joanie reviewed the proposal Mike sent out that was provided by Chris Cox about an opportunity for grant research. Matt said he received a phone call from Chris Cox who is a grant writer out of Nevada. Chris was selling his services and Matt referred him to Mike

since he has been the one working on grant research and funding options. Joanie thought it could be a good option. Garrett said he is aware of a secondary option for a grant writer and will send out the information today. Chris noted the proposal has been received and will be held for future review when Mike is available for comment. If the group is going to entertain hiring for this service they should look at more than one proposal. Matt said his takeaway from speaking with Mr. Cox was that he will go out and look for the right grant for KIRG and write the narrative.

James arrived at 10:13am

Rachelle left the meeting at 10:14 am

Chris said he would suggest adding grant writing and research services to future new business items.

II. OLD BUSINESS

A. Meeting Minutes: Rob motioned to approve the meeting minutes from August 12th, Matt seconded, motion carried unanimously.

B. Claims & Demands: Joanie reviewed the following bills.

Angel Mt/Tigr in the amount of \$3011.71, Pacific Power in the amount of \$584.79 for electricity at site locations, NORPAC in the amount of \$3765.98 for Hamaker TCS generator controller, Bully Fencing in the amount of \$456.63 for fence repairs at Hamaker, Outlaw Roofing in the amount of \$2430.00 for roof repairs at Hamaker, Day Wireless in the amount of \$680.00 for tech assistance on generator repairs at Hamaker and Day Wireless in the amount of \$2485.00 for FCC license for Stukel.

Matt motioned to accept the claims and demands for September, Chris seconded, motion carried unanimously.

Garrett reminded Joanie that the FCC license agreement needs to be signed and returned today. Joanie acknowledged.

C. Bylaws/Policy Review: Chris asked if there was anything for discussion. Matt asked if anything needed to be added for the tribe's participation. Jessica said there are no revisions to the bylaws because they already address adding a new member via an application process. The application was approved by resolution last month which includes an appendix for the fee allocation formula.

D. Hamaker Control Site DWS: Joanie reviewed the FBI license renewing in October that will have a minimum increase in the fee for service they pay to KIRG. One KIRG FCC license that was set to expire in August has been renewed and another is due in December. Jessica took care

of the license renewal. The repairs at Hamaker are complete and the Stukel project is currently in the frequency application process. Joanie said the scope of the project was discussed internally. Chris said he did not recall any such discussion. Joanie said this was an internal discussion of 911 and a recommendation was made to have Eileen Eakins draft an IGA. Chris said ok and the group will review the IGA once presented. Discussion followed regarding radio requirements and how the new channels and radios would function.

Garrett discussed the need for preventative maintenance checks for all the radios in use to ensure they are in good working order. This would be done with a maintenance agreement. He talked with Shantel about getting an accurate count for the PD and Daniel to assist on the dispatch side so that he can put together an accurate quote. Discussion followed regarding encryption enabling and how the radios function best. Joanie asked if the current system would get encryption. Garrett said all the repeaters would need to be upgraded to P365 to make this work. If they wanted to be able to communicate on encrypted channels, they would have to move toward upgrading equipment to make that work. There is not a huge cost on the system equipment to do this, but the cost of the radios will be greater because all agencies that would be using the channel would have to have encrypted radios. Discussion followed on the security benefits of encryption, functionality and the added value in upgrading to P25 radios. Chris asked if Garrett could explain P25. Garrett provided the history on P25 which was a post 911 action to have emergency response units on the same secure channel and with specific standards that were supposed to be in place by 2020. It is a public safety protocol that gets everyone on the same page with interoperability. Chris asked if KCSO's radios are P25. Garrett said any of the ones he has sold them in the last four years, but ones purchased prior to that may not be.

III. NEW BUSINESS

A. Grant Funding Research: Chris said this was discussed earlier and will be carried forward for discussion in October.

Open Discussion: Chris informed the group that he will not be able to attend next month but will send a representative in his place.

Good of the Order: None

IV. ADJOURNMENT: Rob motioned to adjourn, Matt seconded, meeting adjourned at 10:48 am.

Next Meeting Date: October 10, 2024 @ 10:00am